

E R 82-4715



## CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D. C. 20505

82-4715/4

## PUBLIC AFFAIRS

Phone: (703) 351-7676

5 May 1982

Mr. Samuel L. Hayden, President  
Council of the Americas  
684 Park Avenue  
New York, NY 10021

Dear Mr. Hayden:

We are pleased to confirm your visit to CIA Headquarters, where the Director of Central Intelligence, William J. Casey, will meet with you and the Council of the Americas. His biography is enclosed, along with a map showing directions to the Central Intelligence Agency for your visit on Thursday, 3 June from 2:00-4:00 p.m. I hope you will plan to arrive at about 1:45 p.m. to allow time for in-processing.

The Director has agreed to address you and to respond to your questions. He will be followed by Latin American expert [redacted] who will speak on that area, and [redacted] who leads our [redacted]

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I understand you intend to have about 35 people in your group. At least ten days in advance of your visit I must receive an alphabetized list of all attendees with full name, home address, date and place of birth, social security number, and a brief statement from you that all attendees are U.S. citizens. The Agency cannot admit foreign nationals.

Please let me know if any handicapped persons will attend so that I can make special arrangements to assist them. Some form of identification must be shown to the receptionist upon entering the building. Since we have limited parking facilities, I'll need to know the number of and description of vehicles you will be arriving in. Buses should plan to stay here for the duration of your visit; otherwise, special arrangements must be made with the gate. Please notify me in advance of your visit so I may take care of any arrangements to be made.

The Agency allows neither hazardous equipment--such as weapons or explosives--nor cameras, recording devices, or radio transmitters to be brought into the building.

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We look forward to your visit with us on 3 June. If you have any further questions, please contact [redacted] on 703-351-7676. We would appreciate receiving any brochures or additional information that you have on the Council of the Americas.

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Sincerely,

[redacted]

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MEM/scn

Enclosures

OEXA/PAD/MEM/scn/5 May 82/x7676

Distribution:

Orig. - addressee

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